Author submits manuscript and agrees to UMSHA Press Terms of Publication and Policies

Pre-screen Checks made by UMSHA Editorial Staff

- Obtain independent contact details for co-authors
- Check for plagiarism with CrossCheck system
- Check all the files for completeness
- Check author IDs and affiliations
- Send Conflict of Interest forms to all authors
- Check the manuscript falls within the scope of the journal

UMSHA Peer Review Process

UMSHA Editorial Staff identify suitable peer reviewers from UMSHA pool of peer reviewers, Editorial Board Members, and PubMed searches

UMSHA Consulting Editors assess the peer reviewers and conduct pre-review editorial checks

Peer review requests are sent to selected peer reviewers*

Peer reviewers are given 14 business days to return their report†

UMSHA Editorial Staff ensure that the referee reports are complete

The referee reports are forwarded to the Editor-in-Chief‡

Editor-in-Chief‡ makes the editorial decision on the manuscript

- Manuscript is accepted with no (further) revisions
- Manuscript is rejected and the author advised
- Manuscript is rejected but can be resubmitted after revisions

Manuscript is edited and production

Article is published online

Article is sent to indexing services

*Peer reviewers are identified and invited until at least two referees agree to peer review the manuscript
†Peer reviewers provide a numerical score (1 = highly acceptable, 9 = highly unacceptable) and a narrative evaluation in their report
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